



**CITY OF MILLS**  
EST. 1921

704 Fourth Street  
P.O. Box 789  
Mills, WY 82644

Phone: 307-234-6679  
Fax: 307-234-6528

## VENDOR REGISTRATION

### May 31, 2025 Mills Summer Fest Celebration

This year's event will take place at Freden Park in Mills from 11AM – 5PM

Please read this entire document. Your signature indicates you have read and agreed to all of the terms and conditions contained herein.

\_\_\_\_\_  
Contact Person (first & last name)

\_\_\_\_\_  
Organization / Business

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Phone #

**Please Indicate Category: (check all that apply, DO NOT LEAVE THIS BLANK)**

<input type="checkbox"/>	Accessories / Jewelry	<input type="checkbox"/>	Crochet / Embroidery / Knitting
<input type="checkbox"/>	Art / Books / Music	<input type="checkbox"/>	Food / Snacks / Legal Edibles
<input type="checkbox"/>	Bath, Beauty, Cosmetics, Nails	<input type="checkbox"/>	Food Truck or Alcohol Sales
<input type="checkbox"/>	Blankets	<input type="checkbox"/>	Health & Wellness
<input type="checkbox"/>	Candles	<input type="checkbox"/>	Tumblers
<input type="checkbox"/>	Car Show Related	<input type="checkbox"/>	Woodworking
<input type="checkbox"/>	Ceramics / Pottery / Glass	<input type="checkbox"/>	Other
<input type="checkbox"/>	Crafts	<input type="checkbox"/>	Other

**SPACE REQUIREMENTS:**      10'x10'              10'x20'              20'x20'              Other: \_\_\_\_\_

Vendor Fee: (\$30.00) \_\_\_\_\_

Food Truck/Alcohol Vendor Fee: (\$100.00) \_\_\_\_\_

By entering into this Agreement, the undersigned agrees to comply with all requirements of the City of Mills, Wyoming pertaining to the subject event.

Vendor warrants that they hold all licenses and permits that are a necessary part of their services/occupation and will present the same to the City of Mills upon request.

Vendors agree that they will not drive in a pedestrian area during event time.





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Penalty for early load out. Unless otherwise agreed to, Vender commits to attending entire event. The City of Mills may assess a \$100.00 fee for parties that depart the event prior to its substantial completion and, at its option, deny a request to attend future Summerfest events. Failure to pay the fine may result in suspension from further participation in Summerfest events.

Vendor agrees to release, hold harmless and indemnify the City of Mills for all claims, demands, causes of action caused by or arising due to the activities of Vendor or its employees. Vendor further agrees to release and hold harmless the City of Mills for any claim, demand, or causes of action asserted by any party or entity asserted against Vendor that arises during the event. The City of Mills shall be in no way responsible for harm to Vendor, Vendor's employees, or Vendor's customers that arise during this event, and Vendor shall indemnify and hold harmless the City of Mills

Vendor warrants that they hold all licenses and permits that are a necessary part of their services/occupation and will present the same to the City of Mills upon request.

Vendor agrees to release, hold harmless and indemnify the City of Mills for all claims, demands, causes of action caused by or arising due to the activities of Vendor or its employees. Vendor further agrees to release and hold harmless the City of Mills for any claim, demand, or causes of action asserted by any party or entity asserted against Vendor that arises during the event. The City of Mills shall be in no way responsible for harm to Vendor, Vendor's employees, or Vendor's customers that arise during this event, and Vendor shall indemnify and hold harmless the City of Mills.

Any vendor that is a regular established business shall have insurance on their operation which insures the business for liability for property loss and personal injury at a commercially reasonable amount. The City of Mills may ask for proof of insurance, which shall be provided by vendors upon demand. Waiver of this provision is at the City of Mills' sole discretion and not to be presumed.

Breach of this Agreement may subject the vendor to damages allowable at law as well as expulsion from the event and prohibition on participating in future events. Should legal action be necessary, damages shall include attorney's fees and costs.

Signature of Vendor \_\_\_\_\_ Date: \_\_\_\_\_

Please return the completed form to:  
**City of Mills City Hall**  
**704 Fourth St**  
**PO Box 789**  
**Mills, WY 82644**  
**summerfestinfo@millswy.gov**

For more information call Sara McCarthy at 307-262-1563

